

REQUEST FOR LIVE SCAN SERVICE

BCII 8016 (3/07)

Applicant Submission

ORI: _____ Type of Application: _____
Code assigned by DOJ

Job Title or Type of License, Certification or Permit: _____

Agency Address Set Contributing Agency:

_____ Mail Code (five-digit code assigned by DOJ) _____
Agency authorized to receive criminal history information

Street No. Street or PO Box Contact Name (Mandatory for all school submissions) _____
 _____ () _____
 City State Zip Code Contact Telephone No.

Name of Applicant: _____
(Please print) Last First MI

Alias: _____ Driver's License No: _____
Last First

Date of Birth: _____ Sex: Male Female Misc. No. BIL - _____
Agency Billing Number

Height: _____ Weight: _____ Misc. Number: _____

Home Address: _____

Street No. Street or PO Box

Eye Color: _____ Hair Color: _____

Place of Birth: _____

City, State and Zip Code

Social Security Number: _____

Your Number: _____
OCA No. (Agency Identifying No.)

Level of Service: DOJ FBI

If resubmission, list Original ATI Number: _____

Employer: (Additional response for agencies specified by statute)

Employer Name _____

Street No. Street or PO Box Mail Code (five digit code assigned by DOJ) _____
 _____ () _____
 City State Zip Code Agency Telephone No. (optional)

Live Scan Transaction Completed By: _____
Name of Operator Date

Transmitting Agency _____ ATI No. _____ Amount Collected/Billed _____

Live-Scan Instructions Mentors-in-Action

To become a mentor in our program, you will need to be screened through Live-Scan, a digital method of fingerprinting. If you have been Live-Scanned through College Avenue Congregational Church within the past five years, your record will continue to be valid, but you will need to provide us with that information, including the effective date.

If you have been Live-Scanned for your work or another program, you will need to have it done again, with the results going to the church.

CACC has an arrangement with the Modesto Police Department for Live-Scanning, and the church will pay for it if you have it done there. If you choose to have it done at another location, you will need to pay the fee yourself and request that the results be sent to CACC.

The Modesto Police Station is located at 600 10th Street, at 10th and G. Live-Scanning is available by appointment from Monday to Thursday only. Morning hours are 8:30 to 1:00. Afternoon hours are 1:30 to 4:30. To make an appointment, call 572-9659. A handling fee of \$10 cash is required. The church will refund the amount. The Department of Justice has waived the \$32 fee that it normally charges. At the police station you'll need to submit three copies of the required accompanying form with the middle section filled out. In addition to the \$10 cash, you'll need to show a picture I.D. Your Live-Scan receipt, proof of insurance form, and any other forms required by our program may be turned into the church office at your convenience. Simply enclose them in an envelope marked "Mentoring Program." If the office is closed, place the forms through the mail slot on the door.

You will not be able to begin your mentor-mentee relationship until we have received the results of your Live-Scan, so please get it done soon. Results often take three or four weeks to arrive.